

Quiz Instruction Sheet

Print these instructions and place them on your desk during each quiz.

Technical Issues: The quiz cannot be paused. Don't stop during the quiz to ask for help. If possible, complete the remaining questions, then select the Contact Tech Support link on the Course Home page.

- The quiz has four questions and a 20 minute time limit. Most students finish in 10 minutes or less.
- **The quiz cannot be paused. You must submit it before the timer goes off or you will receive a 0.**
- Use your best judgement on when to use a calculator.
- Start a new page in your notebook titled, "Quiz ___".
- Use notes, textbook pages, terms and definitions, etc.
- Solve each problem on paper first. Show your work!
- Enter the answer and click "Check".
- **Wrong Answer:** Review notes, Rules & Definitions, and video lectures.
 - Attempt to solve the problem again, then enter the answer.
 - If you can't solve it, go to the next problem. **Don't Guess!**
 - **Grading Issues: If the system marks a problem wrong, and you think it's right,** read the instructions above the question to make sure you formatted it correctly. If you still think it's right, make a note on your homework page, skip the question, and go to the next one. If needed, we will adjust your grade but you must finish the exam first.
- When you have answered all the questions you can, click, "**Finish Attempt**" then "**Submit All & Finish**".
- **Complete the steps below to relearn missed problems.**

CRITICAL! Relearn & Correct Missed Problems:

- The Results page is now displayed with the correct answer for each question.
- Start a new page in your notebook titled, "Corrections for Quiz ___".

- For each missed question, look at the correct answer, then attempt to solve the problem correctly on your paper.
- If you can't solve it, follow these steps to re-learn and correct each missed problem:
 - Find where the problem was taught. This is listed in the Feedback section on the [Results Page](#). Look for the word **Review** with a list of lesson references for each question. Like this: **Review:** 1) Ex. 9.2 2) Ex. 8.6 3) P.S. 7.1 4) Ex. 6.4
 - If you missed number 2, this is from Lesson 8 Example # 6 . So you would follow the steps under “Example Problems” below:

EX = Example Problems

- i. Open the Lecture and fast-forward to the section for the Example Problem and watch that section of the lecture.
- ii. Solve the example problem on paper.
- iii. Then, attempt to solve the missed problem on your corrections page. If you can't, go to the next step.

P.S. = Practice Set Questions

- i. Go to the Practice Set question and click the “Ex” link to view a PDF of a similar example problem, then attempt to solve the missed problem on your corrections page.
- ii. If you can't, select the “Lecture” link above the question. Fast- forward to the section for the example problem and watch that section. Then work the practice set problem on paper, enter the answer, and click submit. If correct, skip to step ii below.
- iii. If you get the Practice Set question wrong, scroll to the bottom of the page, click “Submit All and Finish”, then watch the video solution for that problem. (This will not affect your grade for this Practice Set).
- iv. Attempt to solve the missed quiz question on your corrections page again.
- v. If you can't, follow the steps above for each missed problem, then follow the steps to contact Dr. Shormann below.

For problems you can't correct, contact [Dr. Shormann](#).

Dr. Shormann doesn't provide step by step solutions to Quiz questions. If a student cannot correct the problem following the instructions above, the student has a deeper issue that needs to be addressed by Dr. Shormann. Please contact him using the “Ask Dr. Shormann” link on the Course Home page.